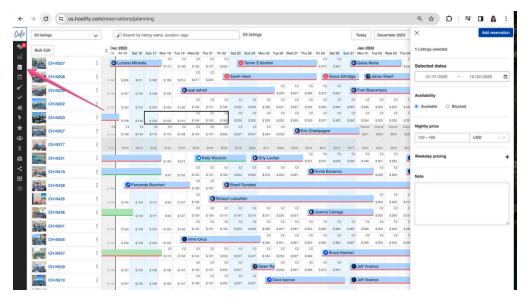


Base de conocimiento > Property Management > Owner Information > How to create an Owner Reservation Using Hostify 🗃

How to create an Owner Reservation Using Hostify 🍘

Customer Service - 2025-04-04 - Comentarios (0) - Owner Information

## 1. Go to Multicalendar.



2. Select the unit and drag the mouse to choose the dates

All listings	~		P Sea	rch by lis	sting nam	ne, local	ion, tage				5	9 listin	gs						1	oday	Dece	mber 20	23	×	Add res	ierva
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CH-N208	:	\$ 196	\$ 226	\$211	\$ 182	\$ 156	\$215	(2 \$217	(2 \$ 235	0	Sarah He	ock					0	Grace Et	hridge		lahan S	harif		12/17/2023 -	12/26/2023	
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CH-N303		_						(2	(2	(2	(2	(2	(2	(2	(2	(2	(2	(2	(2	62	(2	(2	¢			
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CH-N418								(2	(2	(2	(2	(2	(2	(2	62	0	Annie Br	onanno			(2	(2				
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CH-N435		\$ 128	\$ 145	\$ 134	\$ 111	\$93	\$ 127	\$ 129	0	Simeon	Latushki	n		_	_	_	_	_	_	_	\$ 200	\$ 200	\$ 211			
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A CHINGON	· ·	\$ 143	\$ 162	\$ 150	\$ 124	\$ 104	\$142	\$144	\$151	\$ 195	\$220	\$239	\$236	\$251	\$287	\$354	\$ 360	\$384	\$387	\$326	\$202	\$ 200	\$ 240			
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CH-N507	1					\$ 115	\$ 138	\$ 145	\$ 157	\$ 202	\$ 227	\$247		\$ 259	\$ 297	5.366	0	Bruce Ke	enan							
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## 1. Click On "Add Reservation"

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CH-N317	1	5130	\$145	\$153	\$142	\$146	\$154	5200	\$200	5208	\$276	\$282	\$317	\$360	\$458	\$516	\$557	\$575	\$577	\$425	523	\$293	\$31:	100-100		000	
CH-N331		_	_	_	_	\$ 156	\$215	_	elly Wy	_	_	-	Orly Lev		_	(2 \$501	(2 \$541	(2 \$606	(2 \$595	©2 \$446		(2 \$295	4	Weekday pric	ing		
CH-N418	1	_	_	_	_	\$ 97	\$132		C2 \$141	(2 \$ 182	62 \$ 204	(2 \$222	(2 \$219	(2 \$233	C2 \$267	0	Annie Bo	onanno	_	_	(2 \$200	62 \$ 200		Note			
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CH-N435	1	\$ 128	\$145	\$134	\$ 111	\$ 93	\$127	(2 \$ 129	-	_	Latushk	_	_	_	_	_	_		_	_	(2 \$ 200	(2 \$ 200	¢ \$211				
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CH-N515	1	_	_	_	_	_	_										_	_	_				-				
CH-N516	1	\$148	\$ 167				\$ 147	(2 \$ 149	©2 \$157	(2 \$ 202	(2 \$227	(2 \$247		ulia salo	mon				0	idson Si	obrinho		¢				

## 1. Select the Owner

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1	CH-N428	1	\$ 158	0	Fernan	da Bucch	neri		\$ 159	\$ 167	0	Sharif S	underji												noelia rusillo owner	
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1. Set The prices to zero

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CH-N307	1	64 5 119	(4 \$ 138	(4	(4 \$ 115	(4 \$ 115	(4 \$ 138	(3 \$ 145	(3 \$157	(3	(3	(3	(3	(3 \$259	0	Eric Cha	mpagne			Owner \$337	Owner \$209	Owner \$205	Owne \$24	12 / 15 / 2023	
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CH-N418	:					\$ 97	\$ 132	62 \$134	(2 \$ 141	(2 \$182	(2 \$204	(2 \$222	(2 \$219	62 \$ 233	(2 \$267	0	Annie Br	onanno			(2 \$ 200	(2 \$200		Adults Children Infants	Pets
CH-N428	:	\$158	0	Fernan	da Bucch	nori		(2 8160	(2	0	Sharif S	underji												Pricing breakdown	JĽ
CH-N435	1	5 128	\$ 145	\$134	\$111	\$ 93	\$ 127	C2 \$ 129	0	Simeon	Latushk	in									(2	(2 \$ 200	< \$ 211	Accommodation Reset	
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CH-N505	1	\$143	\$ 162	\$ 150	\$ 124	\$ 104	0	mine tok	us			_	\$ 236	\$ 251	\$ 287	\$ 354	\$ 360	\$ 384	\$ 387	\$ 326	\$ 202	\$ 200	\$ 24	0.00	USD
CH-N507	:					(2 \$ 115	(2 \$ 138	(2 \$ 145	(2 \$157	(2 \$ 202	(2 \$227	(2 \$247	(2 \$244	(2 \$259	(2 \$297	(2 \$ 366	0	Bruce Ke	enan			_		General Sales and Use Tax (Broward)	
CH-N509	:	\$148	\$ 167	\$ 155	\$ 128	\$ 108	\$ 147	(2	(2 \$157	(2 \$ 202	(2 \$227		Dawn R	(2	(2	(2	(2 \$373	(2 \$397	0	Jeff Vivei	ros			0.00	USD
CH-N510	:	\$ 1.68		\$ 155		8108	\$ 147	(2 \$149	(2	(2 \$ 202	(2 \$227	62 \$ 247	0	Dave ba	rcoe					Jeff Vivei	ros			General Sales and Use Tax (Florida)	USD
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CH-N516	:							62	(2	(2	(2	(2		julia sak	mon				0	Edson Si	obrinho		¢	TOTAL	0.00 USI
CALCULAR DE LA		\$148	\$ 167	\$ 155	\$ 128	\$108	\$ 147	\$149	\$157	\$ 202	\$227	\$247	_										\$ 24	Costs	

- 1. Click on "Add Reservation"
- 1. Click on Advanced

Change Source to Owner and add any notes you would like

		CUSIS	
Alex Feinst	tein		
€2	€2	ADVANCED	-
78	81	Arrival Time	Departure time
€2	€2		-
83	87	(	· ·
€2		Deposit	
150		Deposit	
			USD
127	130	Source	
€2	€2	Source	
83	87	Owner	
€2	€Z	Notes	
9,2		Notee	